

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – June 18, 2019 ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit #13 was called to order by President Mark Sinner on Tuesday, June 18, 2019 at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE. Public notice was given in the Star-Herald on Thursday, June 13, 2019. Agenda items and reports were uploaded to the ESU #13 website on Thursday/Friday, June 13/14, 2019 for Board members.

President Mark Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Andrew Dick, Administrator, and Desira Martin, Treasurer.
Guests: Laura Barrett, Dr. Katie Carrizales, Jack Baker and Donna Jenne.

Absent: Diane Coon

Moved by Richards, seconded by Marsh, that absent Board member Diane Coon be excused. Aye: Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marx, Millette, Sinner. Nay: none. Absent: Coon. Motion passed.

Moved by Egging, seconded by Diemoz, that the agenda be approved as listed. Aye: Crofutt, Horn, Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner. Nay: none. Absent: Coon. Motion passed.

Moved by Richards, seconded by Millette that consent action items be approved as listed (minutes of May meeting, Treasurer's Report, Fund Balance Report, Budget Summary, Claims, and Staff Travel). Aye: Diemoz, Egging, Horn, Jones, Knapper, Marsh, Marx, Sinner, Crofutt. Nay: none. Absent: Coon. Motion passed. The following General Fund claims were approved for payment:

<u>Check #</u>	<u>Entity Name</u>	<u>Amount</u>
12662	BLACK HILLS ENERGY	394.04
12663	CENTURYLINK	1,458.21
12664	CHARTER COMMUNICATIONS	2,459.87
12665	PAYROLL ACCOUNT	756,718.40
12666	VIAERO WIRELESS	163.46
12667	WELLS FARGO	3,477.37
12668	ALLO COMMUNICATIONS	926.29
12669	ALLO COMMUNICATIONS	3,600.00
12670	ALLO COMMUNICATIONS	1,038.59
12671	CITY OF GERING	235.06
12672	CITY OF SIDNEY	646.49

12673	CITY OF TERRYTOWN	48.22
12674	LINGO COMMUNICATIONS	375.48
12675	NEBRASKA PUBLIC POWER DISTRICT	2,169.12
12676	VERIZON WIRELESS	2,176.11
12677	21ST CENTURY EQUIPMENT	93.18
12678	ACRES	100.00
12679	AHLERS BAKING, INC	46.92
12680	KAY ANDERSON	540.00
12681	ANDERSON-SHAW CONSTRUCTION	24,716.12
12682	ANITA'S GREENSCAPING, INC	405.00
12683	ANITA'S GREENSCAPING, INC.	9,997.62
12684	ANITA'S GREENSCAPING, INC.	10,000.00
12685	AUTOZONE, INC	184.59
12686	BAKER & ASSOCIATES	4,535.00
12687	JENNIFER BAUMANN	476.70
12688	BAYARD PUBLIC SCHOOLS	1,199.94
12689	BAYARD PUBLIC SCHOOLS	1,840.00
12690	BEN'S CONSTRUCTION, INC.	1,687.50
12691	BENZEL PEST CONTROL	95.00
12692	BENZEL PEST CONTROL	290.00
12693	BEST HEATING AND COOLING LLC	174.42
12694	BLACK HILLS ENERGY	233.75
12695	MARY BLACK	1,800.00
12696	BLICK ART MATERIALS	80.44
12697	BLUFFS SANITARY SUPPLY	47.00
12698	CAROL BOERNKE	1,506.20
12699	BORDER STATES	174.82
12700	BRIDGEPORT NEWS BLADE	77.50
12701	BRIDGEPORT PUBLIC SCHL	200.00
12702	CAPITAL BUSINESS SYSTEMS, INC	1,437.50
12703	CARDMEMBER SERVICE	5,970.69
12704	CDW GOVERNMENT, INC	1,603.59
12705	CHADRON PUBLIC SCHOOLS	6,464.43
12706	CHADRON STATE COLLEGE	20.00
12707	CHUCK ELLEY PRESENTATIONS	775.00
12708	COBBLESTONE HOTEL & SUITES - GERING	105.87
12709	CAPWN	13,479.18
12710	COMPLETE CARE FAMILY PRACTICE	271.00
12711	SHAWNDA CONNOR	1,151.88
12712	JOLEEN CONWAY	72.00
12713	THE COPIER NINJA	480.00
12714	CORNHUSKER MARRIOTT HOTEL	212.00
12715	CPI	1,695.75
12716	CULLIGAN	27.00
12717	CULLIGAN OF SCOTTSBLUFF	81.39
12718	D & H ELECTRONIC SUPPLY	9.30
12719	D. MARTIN-ESU #13	20.24
12720	DAS STATE ACCOUNTING - CENTRAL	484.99
12721	DELL MARKETING	2,588.22

12722	E3 DIAGNOSTICS	671.00
12723	EAKES OFFICE SOLUTIONS	70.91
12724	ECKHARDT PORTABLE WELDING LLC.	835.00
12725	ED SERVICE UNIT NO 10	621.60
12726	ED SERVICE UNIT NO 11	121.78
12727	ED SERVICE UNIT NO 13	9,916.55
12728	ED SERVICE UNIT NO 16	1,697.90
12729	EDUCATIONAL SERVICE UNIT NO. 13	16,148.96
12730	EDUCATIONAL SERVICE UNIT NO. 13	5,305.50
12731	EGAN SUPPLY CO.	796.99
12732	EMBASSY SUITES-LINCOLN	94.00
12733	KELSEY ENGEL	300.00
12734	ESU COORDINATE COUNCIL	1,050.00
12735	FAIRFIELD INN & SUITES, SCOTTSBLUFF	94.00
12736	FASTENAL COMPANY	12.70
12737	FREMONT MOTOR COMPANY	188.92
12738	FRENCHMAN VALLEY COOP	1,323.72
12739	TERESA FROMAN	829.46
12740	FUN EXPRESS, LLC	31.92
12741	PERLA GARZA	527.45
12742	GERING PUBLIC SCHOOLS	2,695.00
12743	GERING PUBLIC SCHOOLS	1,611.00
12744	GLYNLYON, INC.	500.00
12745	JOANN GOLDEN	2,892.28
12746	GOVCONNECTION, INC	1,201.23
12747	CYNTHIA GUERUE	87.50
12748	HAMPTON INN - KEARNEY	620.00
12749	HAMPTON INN - LINCOLN AIRPORT	94.00
12750	HAMPTON INN - NORTH PLATTE	1,248.00
12751	HAMPTON INN SOUTH - HERITAGE PARK	564.00
12752	HERE WEE GROW CHILD CENTER	1,634.66
12753	HI PERFORMANCE CAR WASH	12.00
12754	JAYMIE HILLIARD	1,200.37
12755	HOBBY LOBBY	86.20
12756	HOME DEPOT CREDIT SERVICES	7.13
12757	HOMETOWN LEASING	646.95
12758	HULLINGER GLASS AND LOCKS	17.75
12759	IDEAL LINEN SUPPLY	1,375.90
12760	IDEAL LINEN SUPPLY	681.44
12761	IMAGINE LEARNING, INC	4,050.00
12762	JEANNE'S UNLIMITED	4,598.00
12763	JOHNSON CASHWAY LUMBER CO	6.73
12764	DENITA JULIUS	1,383.24
12765	KARUNA COUNSELING	1,080.00
12766	KEITH COUNTY NEWS INC	60.00
12767	KIDS KORNER	954.80
12768	KIMBALL HEALTH SERVICES	1,625.00
12769	KIMBALL PUBLIC SCHOOLS	1,335.60
12770	MEGAN LANTIS	82.11

12771	LIL ANGELS PLAYHOUSE, LLC	1,338.00
12772	ELIZABETH LLANES	70.05
12773	LR4, LLC	600.00
12774	BRADEN LUKASSEN	200.00
12775	MAILFINANCE	494.51
12776	DEBRA MASON	216.00
12777	MASTER'S TRANSPORTATION	681.09
12778	MEAT SHOPPE	2,220.32
12779	MENARDS	215.54
12780	MINATARE PUBLIC SCHOOLS	2,200.00
12781	MITCHELL PUBLIC SCHOOLS	1,575.00
12782	MITCHELL PUBLIC SCHOOLS	2,860.00
12783	MORRILL PUBLIC SCHL	5,100.00
12784	NE SAFETY & FIRE EQUIPMENT	396.00
12785	NE COUNCIL OF SCHOOL ADMINS	1,553.00
12786	NEBRASKALINK	8,179.37
12787	NEOFUNDS BY NEOPOST	500.00
12788	NMC EXCHANGE LLC	1,080.00
12789	NOAH'S ARK PRESCHOOL	70.00
12790	NPPD	52.74
12791	ONE SOURCE	186.00
12792	ON TO COLLEGE WITH JOHN BAYLOR	29,940.00
12793	O'REILLY AUTOMOTIVE	148.51
12794	PANH GEOTECHNICAL & ENVIRONMENTAL	170.00
12795	PANHANDLE COOP	2,464.89
12796	PANHANDLE COOP ASSOC.	2,626.11
12797	PAUL REED CONSTRUCTION & SUPPLY	45,036.51
12798	MARIA PINEDA	36.54
12799	PITNEY BOWES GLOBAL FINANCIAL	197.79
12800	PLATTE VALLEY CREAMERY	474.00
12801	RANDY'S AUTO CARE, LLC	294.97
12802	LORI RETZLAFF	1,424.00
12803	THE ROCK PILE	98.00
12804	LINDA ROTNESS	440.00
12805	RUSCH'S GENERAL CONTRACTING, LLC	20,415.00
12806	SHANA RUTHERFORD	579.00
12807	S & S WORLDWIDE	38.50
12808	SCOTTS BLUFF CO. HANDI-BUS	120.00
12809	SCOTTSBLUFF FAMILY YMCA	350.00
12810	SCOTTSBLUFF PUBLIC SCHOOLS	10,220.00
12811	SCOTTSBLUFF PUBLIC SCHOOLS	648.00
12812	SCOTTSBLUFF/GERING CHAMBER	90.00
12813	SIDNEY PUBLIC SCHOOLS	1,390.62
12814	SIDNEY SUN-TELEGRAPH	203.30
12815	SIOUX VILLA	100.00
12816	SNELL SERVICES	1,194.00
12817	MICHELLE WEIMER	5,159.39
12818	SYLMARIE SOCARRAS	385.93
12819	SONNY'S SUPER FOODS	150.80

12820	SONNY'S SUPER FOODS/BRIDGEPORT	511.43
12821	SONNY'S SUPER FOODS/SIDNEY	146.32
12822	STAPLES CREDIT PLAN	1,674.07
12823	STAR-HERALD	516.60
12824	SUBWAY #6906	342.51
12825	SUPER 8 MOTEL - SCOTTSBLUFF	235.97
12826	TASHA SCHUH INSPIRATIONS, LLC	1,750.00
12827	TEAM CHEVROLET	196.57
12828	THOMPSON GLASS, INC	188.00
12829	KALYN TISUE	122.96
12830	BRITAIN TRAVE	81.20
12831	TWIN CITIES DEVELOPMENT ASSOC	155.00
12832	TWIN CITIES EARLY CHILDHOOD CENTER	2,187.40
12833	UNL	1,052.00
12834	LAURIE VAK	84.24
12835	JANICE VAN NEWKIRK	1,375.00
12836	KATHY VANDAMME	265.64
12837	VERIZON WIRELESS	166.65
12838	VOLUNTEERS OF AMERICA	1,086.92
12839	WESTERN COOPERATIVE COMPANY	218.06
12840	WESTERN NE MOVING & STORAGE	5,500.00
12841	WNCC	4,313.50
12842	WESTERN NEBRASKA HOUSING	495.00
12843	WESTERN PLAINS BUSINESS SOLUTIONS	119.00
12844	WINSUPPLY	22.40
12845	WESLEY WOOD	475.00
12846	CHARTER COMMUNICATIONS	48.98
12847	CHASE CARD SERVICES	1,719.69
12848	GREAT PLAINS COMMUNICATIONS	2,816.00
12849	VISA	9,210.35
12850	BLACK HILLS ENERGY	328.53
12851	CITY OF BRIDGEPORT	213.70
12852	CITY OF SIDNEY	159.78
12853	NEBRASKA PUBLIC POWER DISTRICT	103.18
	TOTAL	1,138,392.82

Calendar

- **July 2019** – Regular Board meeting (to be determined)
- **July 24, 2019** – NASB Orientation - Lincoln
- **August 20, 2019** – Regular Board Meeting
- **August 26, 2019** – ESU Advisory Committee meeting, ESU Conference rooms B/C, 2:00 p.m.
- **August 26, 2019** – NASB Area Membership Meeting (Gering)
- **December 4-7, 2019** – AESA Annual Conference, JW Marriott Desert Ridge Resort, Phoenix, AZ

No Public Forum.

Reports:

Dr. Katie Carrizales, ESU #13's Behavior and Mental Health Director, gave a report on ESU #13's involvement in the Boy's Town Ecological In-Home Family Treatment. This program will serve moderate to high-risk youth and families that are involved in the juvenile justice and/or child welfare system by providing a 3 to 6 month intervention including parent and youth skill building, engagement, assessment, service planning, and cross agency dialogue. This program fits within our strategic goal of enhancing continuum of Behavior and Mental Health supports to our panhandle youth. After approval of our application, ESU #13 will initially employ 2 family consultants.

Jack Baker of Baker & Associates gave a report of the Agreement for the WNCC/ESU #13 Sidney campus construction.

Head Start Director, Donna Jenne, updated the Board on the Early Head Start program that moved to the WNCC building. This program serves 40 infant and toddlers. Preschool programs will be provided at new locations in the fall.

Administrator report:

Updates on construction: SOAR office remodel: change order received due to foundation issue. Additional concrete and foundation sealer needed.

Three employees from our Business Office will be attending work session in Sioux Falls focusing on entering the new account codes required by the state.

Administrator reviewed with the Board that he has been visiting with member school district administrators to listen and learn on how we can continue to provide support and services to their students.

Dr. Dick commended Laura Barrett on her years of service and leadership as SPED director at ESU #13. He also thanked her for her support during her role as interim administrator and during his transition to that position.

Board member comments: Bill Knapper would like to attend the national NASB conference in April 2020.

OLD BUSINESS:

Moved by Jones, seconded by Marsh, that the Board adopt the revised Board Policy Article 1 (Unit Organization) and Article 2 (Board Meetings). Aye: Egging, Horn, Knapper, Marx, Millette, Richards, Sinner, Crofutt, Diemoz. Nay: none. Absent: Coon. Motion passed.

NEW BUSINESS:

Moved by Millette, seconded by Egging, that the Board approve the contract for consultative medical services with Dr. Cynthia Guerue for 2019-20. Aye: Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner, Crofutt, Diemoz. Nay: none. Absent: Coon. Motion passed.

Moved by Richards, seconded by Jones, that the Board approve the 2019-2020 employee contract with Kenda Foos as our LifeLink teacher. Aye: Knapper, Marsh, Marx, Millette, Sinner, Crofutt, Diemoz, Egging, Horn. Nay: none. Absent: Coon. Motion passed.

Moved by Egging, seconded by Diemoz, that the Board approve the proposed 2019-2020 payroll dates. Aye: Knapper, Marsh, Marx, Millette, Richards, Sinner, Crofutt, Horn, Jones. Nay: none. Absent: Coon. Motion passed.

Discussion of the July Board meeting took place. In past years, the July Board meeting has been cancelled. However, the Baker & Associate Agreement for the Sidney facility is currently being reviewed by our attorney, Jerry Ostdiek. This is a time sensitive matter, so there will be a Board meeting in July.

Moved by Knapper, seconded by Richards, that the Board approve the above-listed minutes as read. Aye: Marsh, Marx, Millette, Sinner, Crofutt, Diemoz, Egging, Horn, Jones. Nay: None. Absent: Coon. Motion passed.

President Sinner declared regular meeting adjourned. Next meeting will be held Monday, July 8, 2019, beginning at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE and by video-conference at the following locations: ESU #13 Satellite Office-Sidney, NE; Alliance Public Schools Adm. Bldg., Alliance, NE; Hay Springs High School, Hay Springs, NE; Hemingford High School, Hemingford, NE; and Chadron State College, Miller Hall, Chadron, NE.

President

Secretary